ROCKY MOUNT – WILSON REGIONAL AIRPORT AUTHORITY
MEETING MINUTES

TUESDAY, SEPTEMBER 15, 2026

BOARD MEMBERS PRESENT
MR. GARRY HODGES, CHAIRMAN
MR. DAN HERRING
MR. JAMES JOHNSON
MR. CHARLES MULLEN

BOARD MEMBERS ABSENT
MR. JOHNSON BISSETTE
MR. CARL WARREN
MR. MICHAEL WETHERINGTON

EX OFFICIO & STAFF PRESENT
MR. JOSH PUSSER, AIRPORT DIRECTOR
MR. DAKOTA SUGGS, AIRPORT MANAGER
MS. JESSICA DEAVER
MS. CARRIE VOIGT

GUESTS
MR. JASON KENNEDY, ARDURRA
MR. GREG KERSHAW, ARDURRA
MR. BOB LEAGUE
MS. JAMIE PECK, ARDURRA
MRS. NATALIE PUSSER

CALL TO ORDER

The September 2026 meeting of the Rocky Mount Wilson Regional Airport was called to order by Chairman Garry Hodges at 12:00 PM. Chairman Hodges recognized Jessica Deaver for arranging lunch for the board.

The Invocation and Pledge of Allegiance were conducted before the meeting was called to order.

INTRODUCTIONS

Mr. Garry Hodges welcomed Mr. Bob League and the team representing Ardurra: Mr. Jason Kennedy, Mr. Greg Kershaw and Ms. Jamie Peck. Chairman Hodges announced that Bob League intends to replace Dan Herring's seat and we are just waiting on a formal vote to appoint him. Chairman Hodges also welcomed Natalie Pusser.

READING AND APPROVAL OF MINUTES

The minutes from the August board meeting were distributed prior to the meeting and read by the board members. Chairman Hodges called for any questions and corrections. There were none. A motion was made to approve the August 2026 minutes by Mr. Charles Mullen and seconded by Mr. James Johnson. All board members in attendance unanimously approved the August 2026 Board Meeting Minutes.

CONSULTANT REPORT - ARDURRA

Corporate Hangar #8 (Construction)

Jason Kennedy from Ardurra presents to the board with updates on a variety of projects. Up first, the corporate hangar construction project that is currently underway: work this week is focused on preparing the building pad. Jason and Greg Kershaw both reported solid progress and confirmed the contractor remains on track. The team encountered elevated moisture content in the soil but has been actively drying it out, with progress continuing.

Hangar Development Area Design

Jason noted a naming update: The "11 Acre Development" project is now officially referred to as the "North Corporate Hangar Development Area".

The work authorization has been signed by RWI, and the Division of Aviation is now processing the grant. Jason referenced an attached document outlining the estimated budget and schedule for this and several other projects.

He emphasized a key deadline: all state grant funds allocated for the FY27 budget must be encumbered by August 31, 2027. Based on current projections, bidding for this project is expected to begin in January 2027, with construction starting in Spring 2027.

Public Safety Facility/NCEM Aerial Asset Accessibility Grant (Ardurra WA#4)

The application has been submitted. Awards were originally scheduled to be announced in August of this year; however, a change to this funding in this year's state budget has left the state awaiting further guidance on how to proceed. It remains unclear whether the state will move forward with current applicants or reopen the grant altogether and the next steps are currently unknown. Jason and his team will notify the board as soon as additional information becomes available.

Obstruction Removal (Ardurra WA#5)

The next step is to conduct a survey to determine whether the runway approaches are clear. If the survey confirms they are clear, the surveyor will provide certification to that effect. If it reveals obstructions, Jason and his team will analyze the results and recommend next steps accordingly. At this time, no new funding is necessary.

Taxiway Safety Area Improvements (Ardurra WA#6)

As a reminder, this project addresses the berm by lowering the grade and relocating the force main on the north end of the runway. Jason and Josh had a productive discussion with the Division of Aviation last week, who confirmed the project is eligible for both state and federal grant funding. DoA support is in place and Jason’s team is now simply awaiting direction on which funding sources to pursue.

In response to a question regarding the Johnson & Johnson jet that originally identified the berm issue, Josh confirmed that the visibility concern has been addressed by issuing a NOTAM and advising an alternate taxi pattern for the affected aircraft.

Airfield Pavement Maintenance Assistance (WA#7)

As part of the Part 139 inspection requirements, pavement on the airfield needs to be updated. The SPAM program will provide maintenance, rejuvenate the runway, and complete remarking. The rejuvenation work will be funded by the airport, with the balance of the work funded by the SPAM group. Jason's team has provided a work authorization to assist Josh in monitoring the runway work. Ardurra will oversee the preconstruction meeting, the construction itself, and the performance of the state's onsite team, as well as manage grant administration for this project.

In response to a question, Jason confirmed the runway will be closed for one week. He notes this is a conservative estimate, barring any weather related delays.

12-Unit T-Hangar Repackage & Bidding (WA#8)

This project has also been renamed. It was previously part of the "Phase 2 T-Hangar Design Project," it is now referred to as the “12-Unit T-Hangar.” The project encompasses one building comprising twelve T-Hangar units, with a preliminary cost estimate of $1.75 million.

A portion of the $5 million in state funding is planned to be applied toward this project. Jason's team anticipates bid document preparation will continue through December, with construction expected to be completed toward the end of 2027.

DIRECTORS REPORT - Mr. Josh Pusser

Josh Pusser presents to the board updates from the last month: Josh met the new Project Manager from the Division of Aviation, who previously worked for Ardurra. He is fully supportive of the airport's ongoing projects and offered helpful guidance on moving forward with several of them.

The perimeter fence clearing and repair project is currently in progress.

Following approval at the previous board meeting, the property insurance has been renewed.

RWI is hosting the NCAA meeting this Friday and Josh invites board members to attend.

Chairman Hodges and Josh met with Nash County Economic Development and their consultant to discuss future opportunities for airport involvement, with a particular focus on a potential industrial park.

FBO / OPERATION REPORT - Mr. Dakota Suggs

Dakota Suggs reports August Fuel 2026 sales: Jet Fuel: 23,600 gallons Full Service, 1,400 gallons Self Service. Avgas: 2,700 gallons Full Service, 4,500 gallons Self Service

The Avgas self-serve system underwent a quick turnaround repair last week and is being closely monitored going forward.

Filter replacements are in progress, with Dakota expecting completion by the end of this week.

The fuel inspection with East Care took place two weeks ago and went well; they plan to continue purchasing fuel from RWI.

Fuel prices remain volatile, but the airport is keeping pace.

The Division of Aviation collected a core sample following a rejuvenation test, and results are still pending.

A Millipore testing kit has been purchased for jet fuel safety testing, which is required on a monthly basis.

TREASURER'S REPORT - Mr. Carl Warren

Josh reported that he is pleased with the current reserves in the bank account.

He also explained the rationale behind requesting a budget amendment so early in the fiscal year: the insurance reimbursement was approved and included in last year's budget, while the cost of the roof was incurred in this year's budget.

A motion was made to approve a Budget Amendment increasing the Capital Expenses category to $150,000 and to increase Jet Fuel Sales to $1,300,000 by Mr. Dan Herring and seconded by Mr. Charles Mullen. All board members in attendance unanimously approved the Budget Amendment.

NEW BUSINESS

Our funds from this year's state budget are expected to be received in the coming weeks, and Alan Chesser has requested a ribbon cutting ceremony to mark the occasion. A goal date of Tuesday, October 13 has been tentatively scheduled. Garry will confirm details later this week and follow up with the board to ensure everyone can be present.

OLD BUSINESS

None

ADJOURNMENT

There being no further business to come before the board, the meeting of the Rocky Mount Wilson Regional Airport Authority was adjourned at 12:57 PM.

Respectfully Submitted:

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Dan Herring, Secretary